

**KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES
June 26, 2025**

A meeting of the KCEAA Executive Committee took place at 11:00a.m on Thursday, June 26, 2025, at KCEAA Central Office located at 601 Brooks Street, Charleston, WV.

Committee Members:

Mr. Harry Miller	Mr. Glenn Summers	Mr. Rory Isaac
Ms. Lillian Morris		

Staff/Other:

Ms. Monica Mason	Ms. Jordan VanMeter	Mr. Jason Wilson
Mr. John Shaheen	Ms. Carrie Dysart	Mr. Tom Susman
Mr. Matt Vance	Mr. Chuck Blair	Mr. Matt Vance
Mr. Justin Triplett	Ms. Brenda Alford(zoom)	Ms. Ashley Perham (Gazette)
Mr. Ethan Walker		

Call to Order:

Mr. Harry Miller called the meeting to order.

Approval of Minutes:

Motion made by Mr. Rory Isaac, second by Mr. Glenn Summers to approve the meeting minutes from the Executive Committee meeting on May 22, 2025. The motion passed.

New Business:

Discussion & Approval of Billing Services & Revenue Cycle Management Vendor- Harry Miller & John Shaheen:

Motion made by Mr. Glenn Summers, second by Mr. Rory Isaac, to enter Executive Session at 11:03 a.m. The motion passed. Executive Session concluded at 11:23a.m., with no actions or votes taken.

Motion made by Mr. Rory Isaac, second by Ms. Lillian Morris, to recommend to the full board that they authorize administration and counsel to enter into contract negotiations with Vendor A. If a satisfactory agreement cannot be reached, they would be authorized to proceed with negotiations with Vendor B for outsourcing billing services and revenue cycle management. The motion passed.

FY 26 Budget- John Shaheen:

- Harry Miller began the discussion by stating that the Budget & Finance Committee recommended approval of the FY2026 Budget. Monica Mason shared a graph with the Committee showing KCEAA's cash on hand from 2019 to the present. Harry noted that Monica had additional information from AAA that could impact the decision to finance or pay outright for the ambulances included in the capital budget. Monica reviewed that, during the Budget & Finance Committee meeting, it was recommended to use available cash to purchase the approved ambulances. She also shared updates from the AAA

meeting, including discussion of the "Big Beautiful Bill" and broader uncertainty in the Medicaid market.

- The Committee discussed the pros and cons of purchasing versus financing the proposed ambulances, including whether the four remounts would be eligible for financing. During the discussion, the Committee also considered the organization's reserve needs.
- After extended discussion, the Committee agreed to approve the budget as presented and to reevaluate whether to finance or pay outright for the proposed ambulances, four new and four remounts, totaling \$1.5 million. Prior to acquisition of the ambulances, the matter will be returned to the Budget & Finance Committee for a recommendation to the full board. There was also a discussion that the overall budget may need to be revisited following the implementation of tiered response and outsourcing of billing services.

Motion made by Mr. Glenn Summers, second by Mr. Rory Isaac, to approve the FY 26 Budget as presented. The motion passed.

Adjournment:

There being no further business, a motion was made by Mr. Rory Isaac, second by Ms. Lillian Morris to adjourn the meeting. The motion passed.

Respectfully submitted:



Ethan Walker